

# **REQUEST FOR PROPOSAL (RFP)**

## **MEMBER CLIENT REGISTRATION FOR TRADING OF POWER THROUGH INDIAN ENERGY EXCHANGE (IEX) FOR THE YEAR 2018-19**

**Issued By:**

**Office of the Managing Director  
Manipur State Power Distribution Company Limited (MSPDCL),  
3<sup>rd</sup> Floor, New Directorate Building, Near 2nd M.R. Gate,  
Imphal-Dimapur Road, Imphal, Manipur – 795001)**

This Document Contains:

1. NIT
2. General Terms and Conditions
3. Acceptance to General terms and conditions (Schedule-1)

**NOTE:** - *It outlines the terms and conditions subject to which Manipur State Power Distribution Company Limited. (MSPDCL) is inviting offers for Trading of energy and provides the template of bid and the details as to the information to be provided by the Bidder while submitting the bids. It also briefly outlines the process that will be followed by MSPDCL for evaluation of the bids*



## MANIPUR STATE POWER DISTRIBUTION COMPANY LIMITED

(Regd. Office : 3<sup>rd</sup> Floor, New Directorate Building, Near 2nd M.R. Gate,  
Imphal-Dimapur Road, Imphal, Manipur – 795001)

CIN: U40101MN2013SGC008343

### NOTICE INVITING TENDER FOR CLIENT MEMBERSHIP FOR TRADING OF POWER THROUGH EXCHANGE (IEX):

#### TENDER SPECIFICATION NO: 2/53/2018/MSPDCL-IEX/102-04

MSPDCL invites tenders for Client membership of Power Exchange - Indian Energy Exchange (IEX) from traders having valid Inter State Trading License issued by CERC, Membership of both Power Exchanges and having past experience of consultancy / trading in Power Exchanges on behalf of State Power Utilities to Enable MSPDCL for Sale/purchase of power during surplus/deficit period through exchanges for the year 2018-19:

1	Last date and time of submission of tender Document	27-04-2018, 1:00 PM
2	Date and time of opening of tender document	27-04-2018, 3:00 PM
3	Earnest money Deposit (in the form of demand draft in <b>Favour of Power Purchase Account, MSPDCL, payable at SBI Paona Bazar Branch, Imphal</b> )	Rs. 1,00,000/- (Rs. One Lakh Only)
4	Cost of Specification (in the form of demand draft in <b>Favour of Power Purchase Account, MSPDCL, payable at SBI Paona Bazar Branch, Imphal</b> )	Rs. 5,000/- (Rs. Five Thousand Only)

The tender documents can be downloaded from website [www.mspdcl.com](http://www.mspdcl.com) from 11-04-2018 onwards.

In case, above date happens to be a holiday, then the date of submission and opening of tenders will automatically get shifted to the next working day, but the scheduled time will remain the same.

All tenders must be accompanied by Cost of Specification and Earnest Money Deposit at the rates prescribed in the tender documents. Tenders received without Cost of Specification and Earnest Money Deposit will be summarily rejected.

The prospective bidders are requested to be extra cautious in filing the tender and to get in touch with this office in case of any difficulty. Once the tender is opened, no request regarding giving relaxation or for overlooking any mistake committed by the bidder will be entertained.



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MSPDCL reserves the right to reject any or all tenders or to accept any tender in full or part as may be considered advantageous to MSPDCL, without assigning any reason whatsoever.

Telegraphic/Telex/faxed bids shall not be accepted.



**(W. Malemnganba Chenglei)  
Managing Director  
MSPDCL**



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### General terms & conditions of Tender:

#### 1. COMMERCIAL TERMS & CONDITIONS:

##### A) Billing Cycle

For sale of power by MSPDCL, MSPDCL shall raise invoices based on the weekly clearance sheet from bidder through email based on the actual price and volumes of power on each day as scheduled by the power exchange.

For purchase of power by MSPDCL, bidder shall raise invoice(s) on MSPDCL through email at [thokchom.satyaieet@mspdcl.com](mailto:thokchom.satyaieet@mspdcl.com), and [pk.laishram@yahoo.com](mailto:pk.laishram@yahoo.com), based on the actual price and volumes of power on each day as scheduled by the power exchange.

For the purpose of invoice(s)/credit bill(s), bidder will be raising weekly bills. Each month will be divided into four parts starting from 0000 hrs (or any other time decided by NERPC) of 1<sup>st</sup>, 9<sup>th</sup>, 16<sup>th</sup> & 24<sup>th</sup> day of the month to 2400 hrs (or any other time decided by NERPC) of 8<sup>th</sup>, 15<sup>th</sup>, 23<sup>rd</sup> & last day of month respectively.

The invoices/credit bills will be raised on or after 9<sup>th</sup>, 16<sup>th</sup>, 24<sup>th</sup> & last day of the month based on the actual energy data obtained from power exchange for the energy sold/purchased at delivery point i.e. regional periphery.

Invoices for the professional charges shall be raised by the bidder separately as per above payment schedule and shall be payable by MSPDCL under this agreement. Transmission charges and any other charges shall be raised through separate invoice as per the payment schedule mentioned above.



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### **B. Billing Exclusion:**

For deviations from scheduled allocation on actual drawal due to system constraints not attributable to MSPDCL viz. NERLDC restrictions on approved drawal quantum, MSPDCL shall be billed only for the actual drawal and not on the scheduled allocation.

### **C. Payment schedule**

Amount due to MSPDCL shall be remitted by bidder in MSPDCL's account through electronic transfer within 5 days from the date of submission of credit bills by the bidder (excluding the date of submission) through fax and email. In the event of 5<sup>th</sup> day being a bank holiday in Manipur, the next working day would be the due date for payment.

Amount due to bidder shall be remitted by MSPDCL in the bidders account through electronic transfer within 5 days from the date of submission of debit bills by the bidder (excluding the date of submission) through fax and email to MSPDCL. In the event of 5<sup>th</sup> day being a bank holiday in Haryana, the next working day would be the due date for payment.

### **D. Surcharge for late payment:-**

A surcharge of 15% (Fifteen) p.a. shall be payable on all the payments outstanding after the 5<sup>th</sup> day of the receiving relevant invoices through fax by either party. This surcharge would be calculated on day to day basis.

## **2. ADDITIONAL SERVICES:**

The following additional services are required to be provided on daily basis before 10:00 am of trading day on email address i.e.

- i. Anticipated market rate of the delivery date on hourly basis to be quoted by MSPDCL for purchase /sale of power in both the exchanges.
- ii. Power exchange clearing rates of NER & Market clearing price (MCP) on hourly basis of IEX of the previous day.



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- iii. Hourly frequency data for North, East, West combined grid and Southern Grid highlighting the frequency less than 49.5 Hz.
- iv. UI rates of previous day for both above grids on hourly basis for comparison with power exchange rates.
- v. Weather forecast with 80% correctness with 24 hours forecast and a weekly forecast. This will specially indicate weather condition in and around Manipur. Also the weather forecast report on 6 months and yearly basis shall be provided.
- vi. Major outage of plants /transmission system in NER.
- vii. Specific power status for state of Manipur.
- viii. Load/demand profile of previous day for Manipur

### **3. TRADING LICENSE**

The Traders submitting tender should have a valid trading license from the CERC valid during 2018-19 for inter State trading of Electricity and membership of the Power Exchanges - IEX.

### **4. TRADING MARGIN:**

The trader shall quote separate trading margins (Paisa per Kwh) for Purchase and Sale of Power in Power Exchange. The trading margin should be on the following basis:

- a) Trading Margin shall be firm (Inclusive of all taxes including service tax and professional charges, if any) and there shall be no escalation during the contractual period.
- b) MSPDCL will in no way be liable for any other charges except for the charges mentioned in the final obligation report of Power Exchange (Indian Energy Exchange) and trading margin of the trader, as will be decided in the agreement.



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### 5. SELECTION PROCESS:

The Selection process will have two (2) parts; i.e Part -1 and Part - 2:

#### Part - 1: Earnest Money and Cost of Specifications:

MSPDCL will check for the original copies and validity of the Demand Draft of Earnest Money of Rs,1,00,000/- and Cost of Specifications of Rs. 5,000/- to be drawn in Favour of Power Purchase Account, MSPDCL, payable at SBI Paona Bazar Branch, Imphal)

#### Part – 2: Technical / Commercial Bids:

After validation of the Demand Drafts in Part – 1, the 2nd part will consist of:

- i.CERC License Validity for Inter-State Trading of Electricity for FY 2018-19.
- ii.Proof of Membership for IEX
- iii.Certificate that the firm has not been blacklisted / debarred from business dealing by a government owned utility.
- iv.Proof of having handled power exchange transactions for a minimum of 3 years on IEX.
- v.All Exchange Charges including the annual fees and transaction fees will be applicable as per the current IEX rates. Bidders will bid accordingly inclusive of the taxes. MSPDCL will bear this separately and no selection preference will be given.
- vi.Price Bid (Trading Margin): After validation of all the above required documents, the Lowest bidder shall be evaluated for Trading Margin of :
  - a. Sale of Power &
  - b. Purchase of Powerseparately and MSPDCL will select one (1) or two (2) bidder based on the outcome of the Trading Margin comparison. Bidders will bid upto 4 decimal places (paise per KWH) for the trading margin quoted.



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In view of the above terms, the Interested parties are requested to submit their bids in the enclosed Performa as Schedule -I.

MSPDCL reserves the right to reject any or all offers or to accept any offer in full or part as may be considered advantageous to MSPDCL, whether it is lowest or not without assigning any reason whatsoever. No correspondence in this regard shall be entertained by MSPDCL.

**Telegraphic/Telex/faxed offers shall not be accepted.**

**(W. Malemnganba Chenglei)**  
**Managing Director**  
**MSPDCL**





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### SCHEDULE - I

Sr. no.	Description	Amount
1.	Annual client membership fees	
2.	Trading margin (on Firm basis) for Purchase of Power (In paisa /kwh)	
3.	Trading margin (on Firm basis) for sale of Power (In paisa /kwh)	
4.	Professional charges of Exchange for both Sale & Purchase (In paisa /kwh)	

It is certified that the above stated charges are inclusive of the additional services to be provided as mentioned at Sr. no. 2 of General terms & conditions of the Tender Specifications.

Authorised Signatory