

GOVERNMENT OF MANIPUR
FINANCE DEPARTMENT
(Resource Section)

OFFICE MEMORANDUM

Imphal, the 30th April, 2015.

No.12/10/2014-FR(23): The Manipur State Power Distribution Company Limited (MSPDCL), a State government undertaking, has off late installed prepaid meters for power consumption in respect of most consumers in the State Capital. This step, which is in the right direction, should be fully supported by the State government by ensuring that its establishments and offices get prepaid meters installed. However, the present financial processes curb the availability of cash with the offices to buy the prepaid coupon from MSPDCL.

2. Therefore, it has been decided to adopt the following procedure.


i. MSPDCL shall install prepaid power consumption meters in all government offices in a phased manner depending on the feasibility. While installing the meters it shall be programmed, based on the power consumption of the establishment, to allow the meter to run for 2-3 weeks during which the office can get recharge coupons or the required funds.

ii. Once the meters are installed, the concerned offices shall approach MSPDCL, in a standard format to be prescribed by MSPDCL, to provide a pre-receipt mentioning the name of the consumer, meter details, period (not more than three months) for which power tariff is to be paid in advance (some overlapping is possible as power consumption may differ from the estimate) and any other information considered necessary by MSPDCL.

iii. MSPDCL shall prepare a standard pre-receipt format to cater to the requirement above and shall issue the same duly authenticated by a designated authority. This pre-receipt issued by MSPDCL shall be used as a supporting voucher while presenting bills to the concerned Treasury Office for passing. This amount, passed by the Treasury based on the pre-receipt, shall be transferred to MSPDCL immediately and pre-paid coupon obtained.

iv. All offices shall maintain and keep the prepaid coupons as record till the audit for the relevant year is completed.

3. The above shall take immediate effect and until further orders


(H. Gyan Prakash)
Special Secretary (Finance),
Govt. of Manipur.

Copy to:

1. Secretary to Governor of Manipur, Raj Bhawan, Imphal.
2. Secretary to the Hon'ble Chief Minister, Manipur.
3. PS to the Hon'ble Dy. Chief Minister, Manipur.
4. PPS/PSs to Hon'ble Ministers, Manipur.
5. SO to Chief Secretary, Govt. of Manipur.
6. Director General of Police, Manipur.
7. All Addl. Chief Secretaries, Govt. of Manipur.
8. All Principal Secretaries/Commissioners/Secretaries, Govt. of Manipur.
9. Principal Accountant General (A&E), Manipur.
10. Registrar General, Manipur High Court.
11. Secretary, Manipur Legislative Assembly, Imphal.
12. Secretary, MPSC, Manipur, Imphal.
13. All Deputy Commissioners, Manipur.
14. All Heads of Departments, Manipur.
15. Managing Director, Manipur State Power Distribution Company Limited. He is requested to circulate a copy of the format to be prescribed for application, pre-receipt to be issued and also the particulars of the designated authority who will authenticate the pre-receipt.
16. Director of Treasuries & Accounts, Manipur.
17. Director of Local Fund Audit, Manipur.
18. All Treasury Officers/Sub-Treasury Officers, Manipur.
19. Website Manager, Department of Information Technology, Manipur. He is requested to upload the Office Memorandum in the official website of the State Govt. of Manipur.
20. Guard File.



M/S. J. C. (MSPDCL)
Dubs
c/15/15

VINEET JOSHI, IAS
COMMISSIONER (POWER/PLANNING)
GOVT. OF MANIPUR



CM MINISTER'S SECRETARIAT
IMPHAL - 795001, MANIPUR
Phone : 0385-2451272
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E-mail : vineet.joshi@nic.in

Office of the MD (MSPDCL)

Receipt No. 6134

Dated 11/12/15

D.O.No. 60/5(5)/2014-Power
Imphal, the 5th December, 2015

Sir,

As you are aware, Power Department, Government of Manipur is making relentless efforts towards improving power supply scenario in the State. One may also appreciate the fact that the number of hours of power supply has improved in the recent past. In order to sustain and improve the quality and quantum of power available in the State, it is essential that revenue collection also improves in tandem.

It is informed that, of the total electrical energy consumed in the State, 15-20% is consumed by various Government Establishments (both State and Central). It is also observed that every year various State Government Departments pay electricity charge to the tune of Rs. 30-40 Cr. to Power Department towards Electricity Charges.

It is State Government's commitment to gradually deliver 24 hours of power supply throughout the State. MSPDCL, newly established Distribution Utility plans to supply 24 hours supply to Imphal and other Districts and Sub-Divisional Headquarters within 2016. For this to be achieved, prepaid metering appears to be the only viable option. In order to make this goal of 24 hours power supply come true, it is important that Government establishments in Imphal and other places pay their bills in regular manner. Delayed payment invites surcharge. By regular bill payment through prepaid metering, various Government Departments can also save a surcharge amount to the tune of Rs. 50 Lakhs per annum. Besides this, Prepaid metering also would help the Government Department to optimally utilize the electrical energy consumption. In this connection, you may also refer the Office Memorandum No.12/10/2014-FR(23) issued by Finance Department on 30/04/2015 and adhere to the procedures laid out therein.

It is desired that all State Government Departments facilitate MSPDCL in installation and commissioning prepaid meters in their Head Offices and Field Offices within December, 2015.

To

- Meghlaon*
14/12/15
- Vineet Joshi
- (i) All the Addl. Chief Secretaries/Principal Secretaries/Commissioners
 - (ii) All Administrative Secretaries.
 - (iii) All the Heads of Departments, Govt. of Manipur (MD/MSPDCL)
 - (iv) Accountant General, Manipur.



Manipur State Power Distribution Company Limited
OFFICE OF THE MANAGING DIRECTOR
Manipur, India.

ORDER

5th May, 2015

No. 3/2015/MSPDCL-Com/Misc/ ¹⁰⁶³⁻⁷⁰ With reference to Office Memorandum No.12/10/2014-FR(23), dated 30th April,2015 of Finance Department, Government of Manipur, it is informed to all the 14 Revenue Division, MSPDCL, that a Prepaid Energy Meter is to be installed in all the Government Offices, Government of Manipur with immediate effect. As informed earlier, 30 to 40 KW load is to be segregated in each block or offices for the same.

(R. Sudhan, IAS)

Managing Director, MSPDCL

Encl.:Office Memorandum No. 12/10/2014-FR (23), dated 30th April,2015 of Finance Department, Government of Manipur

Copy to: -

1. The Executive Director(Tech),MSPDCL
2. The General Manager(Commercial), MSPDCL
3. The General Manager(EC-I/II/III),MSPDCL
4. All 14 Revenue Deputy General Manager, MSPDCL
5. Manager (Commercial), Corporate, MSPDCL
6. File concerned

Regd. Office: Electricity Complex, Patta No. 1293 under 87(2), Khwai Bazar, Keishampat
District-Imphal West, Manipur-795001



Manipur State Power Distribution Company Limited
OFFICE OF THE MANAGING DIRECTOR
Manipur, India.

No. 3/2015/MSPDCL-Com/Public-N/ 1139-44

Dated 8th May, 2015

Information to All Department & Government offices, Government of Manipur

With reference to Finance Office Memorandum No. 12/10/2014-FR(23), dated 30th April, 2015 of Finance Department, Government of Manipur, Manipur State Power Distribution Company Limited (MSPDCL) will start Prepaid Energy Meter installation in all Government Offices, Government of Manipur with effect from 11th May, 2015. Further, Manipur State Power Distribution Company Limited is to issue a Pre-receipt form and Finance Office Memorandum, which are available at www.mspdcl.com and www.manipur.gov.in and this can be used by concerned Head of Department as a supporting voucher/document while presenting bills to the concerned Treasury Office. It is therefore requested to kindly facilitate Prepaid Meter installation and activation in respective Government Offices.

(R. Sudhan, IAS)
Managing Director, MSPDCL

Copy to:

1. ED/ Tech, MSPDCL
2. GM (Commercial), MSPDCL
3. All GMs, MSPDCL
4. All DGMs, MSPDCL
5. Manager (Project cum Commercial), MSPDCL
6. Manager, Dy. Manager (Commercial), MSPDCL



Manipur State Power Distribution Company Limited
OFFICE OF THE MANAGING DIRECTOR
Manipur, India.

No. 3/2015/MSPDCL-Com/Misc/ 1063-70

05th May, 2015

To

Government of Manipur

Subject: - Installation of Prepaid Energy Meter in the Government Premises under the Government of Manipur.

Ref no. :- Office Memorandum No. 12/10/2014-FR (23), dated 30th April, 2015 of Finance Department, Government of Manipur

Sir,

With reference to Office Memorandum No. 12/10/2014-FR(23), dated 30th April, 2015 of Finance Department, Government of Manipur, Manipur State Power Distribution Company Limited (MSPDCL) will start Prepaid Energy Meter installation in all Government Offices, Government of Manipur with effect from May, 2015. Further, Manipur State Power Distribution Company Limited is going to issue a Pre-receipt format enclosed herewith which can be used as a supporting voucher while presenting bills to the concerned Treasury Office. It is therefore requested to kindly support and co-operate for the above mentioned work.


(R. Sudhan, IAS)
Managing Director, MSPDCL

Encl. Office Memorandum No. 12/10/2014-FR (23), dated 30th April, 2015 of Finance Department, Government of Manipur

Copy to: -

1. The Commissioner, Power Dept, Govt. of Manipur
2. The Joint Secretary, Power Dept, Govt. of Manipur
3. The Executive Director (Tech), MSPDCL
4. The General Manager (Commercial), MSPDCL
5. All 14 Revenues Deputy General Manager, MSPDCL
6. Manager (Commercial), MSPDCL
7. File concerned

Regd. Office: Electricity Complex, Patta No. 1293 under 87(2), Khwai Bazar, Keishampat
District-Imphal West, Manipur-795001

ACQUAINTANCE/PRE-STAMP RECEIPT(PSR)/
PRE-RECEIPT/ADVANCE RECEIPT

(Form of acquaintance for amount to be received through electronic transfer)

Received a sum of Rs./-(Rupees.....)

Only electronically from(DDO).....on account of the above
sanctioned by the (Office/department) vide
letter no. dated

Place :

Date :

Signature :

Name and Department :

Name of the Organisation :